



award

ENI AWARD 2019

Frequently Asked Questions

1

1. [Is there a maximum number of words not to be exceeded in the Candidature Proposal Form?](#)
2. [Concerning point 2 of the Candidature Proposal \(*Prize Section*\) I am not sure whether to put my research proposal in a section or in another.](#)
3. [How many publications do I have to list in point 7 ?](#)
4. [Should I follow any precise rule regarding the name of the research?](#)
5. [What if I would like to insert a book in point 7 of the Candidature Proposal?](#)
6. [I am not the main author in one of the selected papers in point 7 of the Candidature Proposal: is it a problem ?](#)
7. [How many other collaborators of the research results shall I indicate?](#)
8. [One of my papers is currently under critical review, but since it is a very important piece of the research results, I would like to cite it in point 7 to give strength to my candidature, is it possible?](#)
9. [What kind of publications are suitable of being cited in point 7 of the Candidature Proposal?](#)
10. [How many publications shall I indicate in the List of Publications form?](#)
11. [Should I win the Prize what will happen? Is the amount in money of the Award tied up by any particular constraint regarding its end use?](#)
12. [What do I have to do with my endorsement letters, technical assessments, certificates or technical opinions?](#)
13. [Do we have to use any specific electronic format in order to upload the electronic documents \(Candidature Proposal, CV, list of publication\)?](#)
14. [After having uploaded the forms and the .zip file, what happens if I cannot see that my application status has changed?](#)
15. [What are all the practical steps I need to follow in order to apply to the Eni Award?](#)

1. Is there a maximum number of words not to be exceeded in the Candidature Proposal Form?

Yes, applicants should not exceed 4500 characters (spaces included) when describing their research results in point 6 of the Candidature Proposal. Such form is supposed to be relatively short and nimble, providing just a rapid, though accurate, glance at the Candidate's work, whereas the publications listed in point 7 will give a more thorough view on the scientific value of the research presented.

[Go Back](#)

2. Concerning point 2 of the Candidature Proposal (Prize Section) I am not sure whether to put my research proposal in one section or in another.

We understand that often research is in between two – or more – fields and it can be difficult to indicate univocally which Prize you should apply for, but we nonetheless ask you to insert your research in the section that you feel is the best suitable for your work.

[Go Back](#)

3. How many publications do I have to list in point 7 ?

From one (minimum) to five (maximum). Please bear in mind that those publications (usually papers) have to be related to the research results presented and will have to clearly give proof of those results. Nonetheless, at least one of the selected papers must have been published within the period indicated in the Award Regulations (i.e. 5 years for the Energy Transition, Energy Frontiers and Advanced Environmental Solutions Prizes).

[Go Back](#)

4. Should I follow any precise rule regarding the name of the research?

No. You can choose the name that suits best your research results. The name can eventually coincide with the title of one of your papers, but it is not compulsory.

[Go Back](#)

5. What if I would like to insert a book in point 7 of the Candidature Proposal?

It is of course possible, but since applications are exclusively in an electronic format, we kindly ask the applicants who wish to do so either to insert separately an electronic copy of the book in the .zip file or to send an abstract of the book itself.

[Go Back](#)

6. I am not the main author in one of the selected papers in point 7 of the Candidature Proposal: is it a problem?

No. But it is compulsory that the applicant figures as the main author of the research and appears as main author of at least one paper indicated in point 7 of the Candidature Proposal.

[Go Back](#)

7. How many other collaborators of the research results shall I indicate?

If the research results that you are willing to submit have been fully coauthored (i.e. in terms of responsibilities, initial idea of the research, development of the project...) by a colleague of yours

and you feel that this person fully shares the paternity of this research results, his/her name should be listed in point 4 (simply copy and paste the paragraph). Please note that a maximum of two names could be listed in point 4; at the same time, if awarded, only a maximum of two representatives of the Candidature will be included in the Prize-Giving Ceremony events.

[Go Back](#)

4

- 8. One of my papers is currently under review, but since it is a very important piece of the research results, I would like to cite it in point 7 to give strength to my candidature, is it possible?**

Yes, it is, but only if the selected publication is at the final stage of the reviewing process (final proof or pre-print stage). We thus kindly ask our applicants to send a print proof of the paper and in addition to that a final version of the paper must be sent as soon as published, so that the Scientific Commission may evaluate it.

In any case at least one of the selected papers has to be published within the period indicated in the Award Regulations (i.e. 5 years for the Energy Transition, Energy Frontiers and Advanced Environmental Solutions Prizes).

[Go Back](#)

- 9. What kind of publications are suitable of being cited in point 7 of the Candidature Proposal?**

All kind of scientific publications: scientific and peer-reviewed papers or books. Please don't list reviews or patents in point 7.

[Go Back](#)

- 10. How many publications shall I indicate in the List of Publications form?**

As many as you wish; the only limit for each form is given by the size (they cannot exceed 3Mb for technical reasons). Please note that in the List of Publications form you should indicate

publications that give a good idea of your scientific activities in the last past years, not compulsorily related to the research results you present with your candidature.

[Go Back](#)

11. Should I win the Prize, what will happen? Is the amount in money of the Award tied up by any particular constraint regarding its end use?

There are no limitations regarding the use of the amount in money of the prize, and the winning candidates are free to use it in any way which is most suitable to them. Secondly, the winner of the prize, who is also the main representative of the research proposed for candidature, may decide to eventually distribute the amount of money between the other collaborators in the way he/she believes is the best and fairest.

[Go Back](#)

12. What do I have to do with my letters of endorsement, technical assessments, certificates or technical opinions?

Any letter of endorsement in support of your candidature should be written in English and refer explicitly to the current edition of the Eni Award. A maximum amount of five reference letters will be allowed to each Candidate; of these five letters, no more than two may be sent from the same Country. Such documents can be sent by email, fax or ordinary mail to the Eni award Scientific Secretariat within the deadline stated by the Official Announcement, kindly inserted in a .zip file.

Prospective reference letters will constitute supplementary merit.

In case of resubmissions, even if the Candidature is presented in nonconsecutive editions, together with the reasons of the resubmission the Candidate will compulsorily provide detailed and convincing information enabling to identify the scientific, technical and practical progress. These results must be properly demonstrated providing new publications, reference letters, certificates by a third party, etc.

[Go Back](#)

13. Do we have to use any specific electronic format in order to upload the electronic documents (Candidature Proposal, CV, list of publications)?

Yes, we ask our applicants to upload their forms in .pdf format. Files must not exceed 3Mb of size and their name can contain only standard alphanumeric characters (e.g. no accents or dieresis, etc.); otherwise, due to technical reasons, we won't be able to open them once uploaded.

[Go Back](#)

6

14. After having uploaded the forms and the .zip file, what happens if I cannot see that my application status has changed?

The Scientific Secretariat will check your uploaded files (both the forms and the .zip file) within 72 hours from your upload. Finally, the Secretariat will send you an e-mail in which an acknowledgement of your candidature will be provided.

[Go Back](#)

15. What are all the practical steps I need to follow in order to apply to the Eni Award?

The application process of the Eni Award is mostly electronic and web-based in order to submit candidatures in an easier and simpler way for all applicants.

[Here you will find all the steps you will have to follow in order to apply:](#)

- **1.** Please send an **email** to **eniaward@feem.it** where you state your intention to participate as a Candidate to Eni Award.

- **2.** You will then receive an email from us in which all your personal data will be contained in order to be able to log in the private area of the website (<http://www.ea2019.net/dsstudio/index.aspx>). Hereby you find a facsimile example of our letter:

Dear Prof. Rossi,

Thank you for submitting your candidature to the Eni Award 2019, it is a great honour for us to have you among our Candidates.

Here you will find your username and password that will allow you to access to the private area and upload your forms. You will also find the personal code that will identify your application and will be used in the uploading procedure of the .zip file.

Private area web address: www.ea2019.net/
Username: 123MarRos
Password: 123Ros12
Personal code: 123c1RosMar

FACSIMILE

Please remember that once logged into the private area you will have the possibility to change your password.

Furthermore, in the private area there will be a FAQ section where further information will be available and where useful hints regarding the Candidatures and the candidature process will be given.

The Eni Award Scientific Secretariat will remain at your entire disposal during the whole process for any further information or clarification.

Sincerely yours,

The Eni Award Scientific Secretariat

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THE ENI AWARD SCIENTIFIC SECRETARIAT

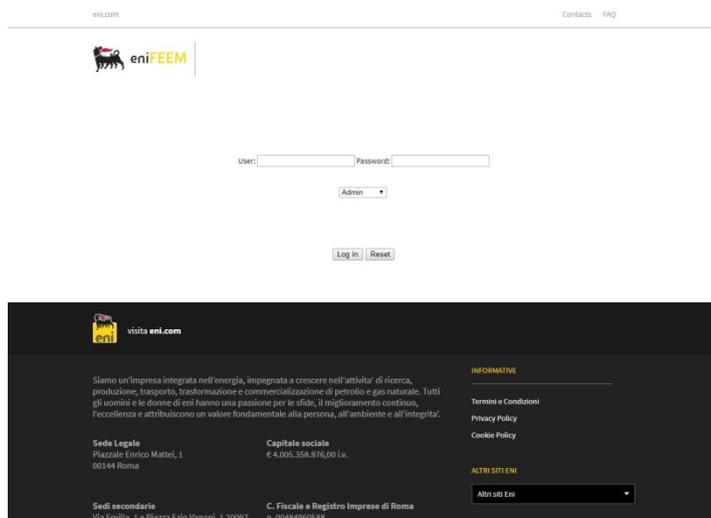
FEEM - Fondazione Eni Enrico Mattei
C.so Magenta, 63
20123 Milano
Tel: +39-02.52036985
Switchboard +39-02.52036934
Fax: +39-02.48197724
e-mail: simona.dangelo@feem.it

Please note that your username will be different from your personal code!

You will have to use your username ONLY to get into the website, while your personal code is a unique code with which your candidature is "labelled".

- 3. You can now enter in the personal area and upload your forms (Candidature Proposal, List of Publications and CV).

Log-in page



Getting Started

eni.com

Contacts FAQ



User panel

Type: candidate
Username: 8TesAno
Submission Status
Modify Password
Modify Personal Data
Upload Files
Download Forms
Frequently asked questions (FAQ)
Contact Us
Logout

Submission Status

Name	Surname	Code	Prize	Forms	Ok	Papers	Endor	Fax
Another	Test	8c4TesAno	AES	<input type="radio"/>				

Files uploaded

Candidature proposal:

List of publications:

CV:

Papers (Zip File):

Endorsement:

GETTING STARTED

To begin the upload procedure of the documents required for your candidature presentation, please click

- Upload File



Check your personal details

eni.com

Contacts FAQ



User panel

Type: candidate
Username: 8TesAno
Submission Status
Modify Password
Modify Personal Data
Upload Files
Download Forms
Frequently asked questions (FAQ)
Contact Us
Logout

Modify Personal Data

Name:	<input type="text" value="Another"/>
Surname:	<input type="text" value="Test"/>
Code:	<input type="text" value="8c4TesAno"/>
Mail:	<input type="text" value="lorenzo.messaggi@feem.it"/>
Position: *	<input type="text" value="Select Position"/>
Other:	<input type="text"/>
New submission / Resubmission : *	<input type="text" value="Select Value"/>
Affiliation: *	<input type="text"/>
Candidate's Nationality: *	<input type="text" value="Select Country"/>
Affiliation's Nationality: *	<input type="text" value="Select Country"/>
Title of the Research: *	<input type="text"/>
Prize Section: *	<input type="text" value="Select Value"/>

* Mandatory fields



And upload your forms: click on "Upload File"

The screenshot shows the eniFEEM user interface. At the top left is the eni logo and 'eniFEEM'. At the top right are links for 'eni.com', 'Contacts', and 'FAQ'. On the left is a 'User panel' menu with options: Type: candidate, Username: 8TesAno, Submission Status, Modify Password, Modify Personal Data, Upload Files (highlighted), Download Forms, Frequently asked questions (FAQ), Contact Us, and Logout. The main content area is titled 'Upload Files' and contains a table with columns: Name, Surname, Code, Prize, Forms, Ok, Papers, Endor, Fax. The table has one row: Another, Test, 8c4TesAno, AES. Below the table are three 'Scogli file' buttons, each followed by the text 'Nessun file selezionato'. A red 'upload file' button is at the bottom right. Below this is the 'FORMS SUBMISSION' section with instructions on how to upload forms in PDF format, the size limit (3Mb), and the importance of the upload process.

and then **upload your forms.**

The screenshot shows the eniFEEM user interface. At the top left is the eni logo and 'eniFEEM'. At the top right are links for 'eni.com', 'Contacts', and 'FAQ'. On the left is a 'User panel' menu with options: Type: candidate, Username: 8TesAno, Submission Status (highlighted), Modify Password, Modify Personal Data, Upload Files, Download Forms, Frequently asked questions (FAQ), Contact Us, and Logout. The main content area is titled 'Submission Status' and contains a table with columns: Name, Surname, Code, Prize, Forms, Ok, Papers, Endor, Fax. The table has one row: Another, Test, 8c4TesAno, AES. Below the table are sections for 'Files uploaded', 'Candidature proposal', 'List of publications', and 'CV'. There are also sections for 'Papers (Zip File)' and 'Endorsement'. Below this is the 'DOCUMENTS SUBMISSION' section with instructions on how to submit forms, the importance of the submission process, and the requirement to compress files into a single zip file named 'code.zip'. It also provides the repository address: repository-eniaward@feem.it.

PLEASE NOTE that once the upload is confirmed, the uploaded forms are considered unalterable, except by the System Administrators.

Eni Award 2019 - Frequently Asked Questions

- 4. Once the forms are uploaded, you have to send the following package of documents:

- a) the publications listed in **point 7** of your Candidature Proposal, together with
- b) endorsement letters, (if any) to the email address: **repository-eniaward@feem.it**.

All files must be **compressed into one single zip file renamed: code.zip**, where “code” stands for the personal code assigned to each candidate and is issued automatically by the system.

10

For example: if your personal code is 100c1aaa you should send a zip file named: 100c1aaa.zip

- 5. Once your .zip file has been checked by the Scientific Secretariat, you will receive an e-mail in which we will provide the receipt of your candidature. In order to finalize and give legal value to your application, you will have to click on the link contained in that email, print it, and fax or email it, duly signed, no later than the deadline stated in the Eni Award 2019 official announcement, as showed below.

Eni Award 2019

SUMMARY OF THE CANDIDATURE PROPOSAL

Forename: Mario
Surname: Rossi
Candidature code: 123c1RosMar
Title of the research: xyz zyx xyz xyz
Prize section: Energy Transition

To the Eni Award Scientific Secretariat:

I hereby declare that if my research will be rewarded, I, Mario Rossi, will commit myself to participate to the Award Winning Ceremony which will be held in Italy in the second half of 2019.

DATE:

SIGNATURE OF THE MAIN REPRESENTATIVE OF THE RESEARCH RESULTS:

N.B.:

This fax form has to be sent to the Scientific Secretariat before November 23rd no later than 5.00 pm CET (Central European Time), as requested in the Official Announcement.

THE Eni Award SCIENTIFIC SECRETARIAT
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web site: https://www.eni.com/en_IT/innovation/eni-award.page

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